

University and Graduate School Preparation Course  
Admission Guidelines for International Students

## Admission Requirements (All of the following six requirements must be met.)

- Applicants must be at least 18 years old and have completed (or be expected to complete) at least 12 years of schooling in a foreign country. ]  
(Applicants for the Graduate School Preparation Course must have completed (or be expected to complete) at least 16 years of schooling.)
- Applicants must have passed the N2 level or higher of the Japanese Language Proficiency Test (JLPT) or scored over 200 points on the Japanese section of the Examination for Japanese University Admission for International Students (EJU). Alternatively, applicants must have studied Japanese for at least one year at a Japanese language institution designated by the Minister of Justice and maintained a satisfactory attendance rate of 90% or higher.
  - Please contact us in advance if your attendance rate is less than 90% due to unavoidable reasons such as health problems.
- Applicants must be able to pay tuition and living expenses from enrollment to graduation without financial difficulty.
- Applicants must be highly motivated to study and wish to enter a Japanese university or graduate school.
- Applicants must comply with Japanese laws and school regulations.
- Applicants must promise to refrain from smoking in and around the school facility.  
Notice: Smoking, including the use of e-cigarettes and heated tobacco products, has been strictly prohibited in all public areas of Osaka City since January 2025.

\*You must have attended an individual information session via Zoom or other means, or an Open Campus Event held by the school you wish to attend.

## Applications

Friday, August 1, 2025 - Friday, December 5, 2025\*Strict adherence to the application deadline is required

- If the number of successful applicants reaches the course capacity, we may close the application period earlier.
- If there are any incomplete sections or documents, you may be asked to make corrections or additions. Therefore, it is highly recommended that you submit all required documents and your application early to meet the deadline.

## Screening Fee

20,000yen

## Screening Criteria

- Document Screening
- Interview Test
- Written Japanese Language Test

\*Applicants for the Graduate School Advancement Course are also required to take an essay test.

\*The interview and Japanese language test will be conducted online.

You will be informed of the test date after your application has been received.

\*If you do not pass the preliminary document screening, you will not be invited to take the Japanese language test or the interview. We will notify you if this applies to your case.

Also, please be aware that there is a possibility that your Certificate of Eligibility may not be issued, especially if there are any errors in your application.

## Application Method

If you are considering applying, please contact the ECC International Student Office.

**ECC International Student Office (Yamaguchi Gakuen)**

☎ Phone: +81-6-6372-1510

✉ Email: is-office@ecc.ac.jp

Office Hours

Monday – Friday: 10:00 AM – 5:30 PM / Closed on weekends and national holidays

Address

1-5-11 Nakazaki-nishi, Kita-ku, Osaka 530-0015, Japan (ECC Kokusai College of Foreign Languages, Building 2)

## Tuition and Fees

	Enrollment Fee	Tuition Fee	Lump-sum Discount	Total
Lump-sum Payment	50,000 yen	800,000 yen	-30,000 yen	820,000 yen

\*Payment Deadline : Within 2 weeks after the invoice has been issued.

The invoice is issued as soon as your Certificate of Eligibility is issued by Osaka immigration office.

Payment by Installments	Enrollment Fee	Tuition (1st)	Tuition (2nd)	Total
	50,000 yen	400,000 yen	400,000 yen	850,000 yen

Payment Deadlines

•Enrollment Fee and First Tuition Payment

Payment must be completed within two weeks after the invoice is issued.

The invoice will be issued as soon as your Certificate of Eligibility is granted by the Osaka Immigration Office.

•Second Tuition Payment

The deadline for the second tuition payment is early July 2026.

\* Failure to meet any of the above deadlines will result in the cancellation of your admission.

## Other Expenses

Course	Activities Fee	Accident Insurance Fee	Deposit for School Materials
University Preparation Course / Graduate School Preparation Course	25,000 yen	7,000 yen	50,000 yen
	Payment Deadline : Payment must be completed within two weeks after the invoice is issued. The invoice will be issued as soon as your Certificate of Eligibility is granted by the Osaka Immigration Office.		

Important Notes

• The Accident Insurance Fee is non-refundable under any circumstances.

• The remaining balance of the Deposit for School Materials will be refunded upon your withdrawal or graduation from the school.

However, no refund will be provided for any portion of the deposit in the following cases:

※If you have already received new textbooks from the school.

※If the school has already ordered new textbooks for you before you notify them of your withdrawal.

• The fees listed above are estimated and may be subject to change in the event of price inflation in Japan.

## Special Note

•Non-Refundable Fees: Screening and enrollment fees are non-refundable under any circumstances.

•Tuition Fee Refund: Tuition fees are refundable if the following conditions are met:

※A cancellation letter must be submitted by March 31st, 2026, during school operating hours.

(If a student has already entered Japan, the refund will be processed only after the school confirms that the student has canceled their student visa and returned to their home country.)

※The refund will be processed via international bank transfer, with the transaction fee borne by the student.

•Health Insurance: All international students are required to join the National Health Insurance Plan and pay the insurance premium themselves.

※The insurance covers 70% of medical expenses, requiring students to pay only 30% when visiting a clinic in Japan.

•Medical Check-up: Students must attend the medical check-up arranged by ECC.

The fee for the medical check-up is included in the Accident Insurance Fee.

•Placement Test: Students must attend the placement test at ECC on either February 21st, 2026, or March 23rd, 2026.

•Remote Lessons: In the event of a pandemic or other infectious disease outbreak, remote lessons may be offered.

Students must ensure they have stable internet connections to access lesson videos.

•Learning Support System: The New Learning Support System for Higher Education does not apply to these courses.

•Eligible Visa Categories: Applicants must be residents of Japan holding one of the following visa types:

①Diplomat, Official, Professor, Artist, Religious Activities, Journalist

②Highly Skilled Professional, Investor/Business Manager, Legal/Accounting Services, Medical Services, Researcher, Instructor, Specialist in Humanities/International Services, Nursing Care, Intra-company Transferee, Entertainer, Skilled Labor, Technical Intern Training

③Cultural Activities, Temporary Visitor

④Student, Training

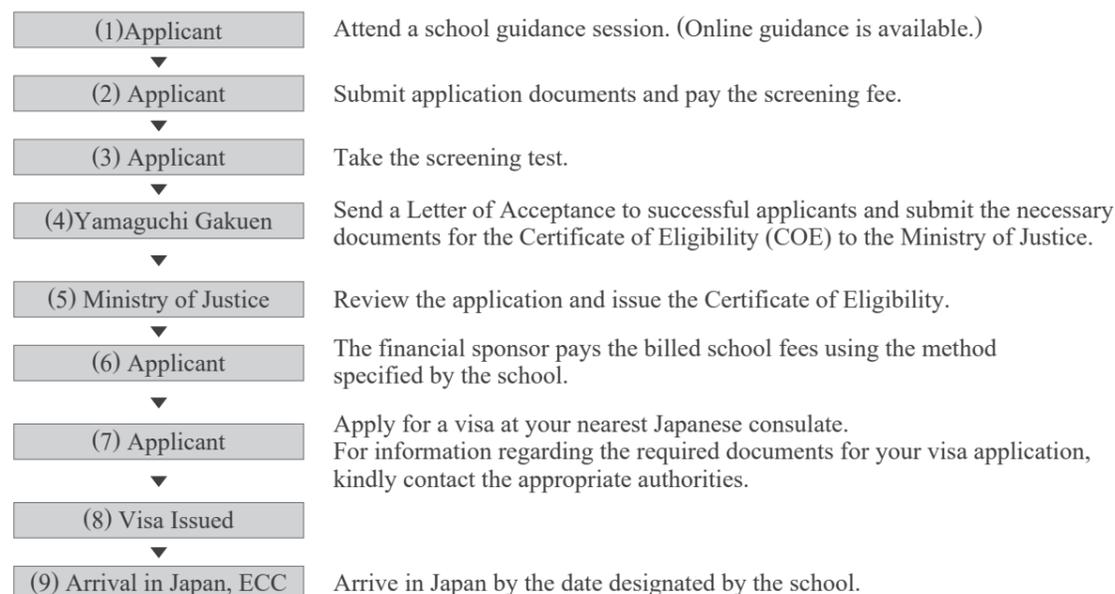
⑤Designated Activities

## Tuition Fee Reduction Preferential Treatment System (at enrollment)

Type	Special Student Rank	Tuition Fee Reduction	Requirements for Each Rank	Required Documents
Tuition fee reduction based on EJU scores	A	600,000yen	650 points or higher on EJU (excluding writing)	EJU Score Report
	B	400,000yen	600 points or higher on EJU (excluding writing)	
	C	300,000yen	570 points or higher on EJU (excluding writing)	
	D	200,000yen	540 points or higher on EJU (excluding writing)	
	E	150,000yen	300 points or higher in Japanese portion of EJU (excluding writing) and 120 or higher in 1 other subject	
	F	100,000yen	300 points or higher in Japanese portion of EJU (excluding writing)	
	H	50,000yen	220 points or higher in Japanese portion of EJU (excluding writing)	
Tuition Fee Reduction based on JLPT scores	G	70,000yen	Passed JLPT N1	Certificate of the Japanese Language Proficiency Test
Tuition Fee Reduction based on English scores	E	150,000yen	900 points or higher on TOEIC® L&R, 100 or higher on TOEFL iBT, 7.0 or higher on IELTS Academic	Relevant Score Table
	F	100,000yen	800 points or higher on TOEIC® L&R, 88 or higher on TOEFL iBT, 6.0 or higher on IELTS Academic	
	G	70,000yen	700 points or higher on TOEIC® L&R, 76 or higher on TOEFL iBT, 5.5 or higher on IELTS Academic	

- The Tuition Fee Reduction Preferential Treatment System applies only to the total amount of tuition fees. If you become eligible for this system after passing the entrance examination, you must submit the required documents by March 18, 2026. Upon submission, your eligibility rank for the Tuition Fee Reduction Preferential Treatment System will be updated accordingly.
- Multiple ranks cannot be combined under the Tuition Fee Reduction Preferential Treatment System. Only the highest applicable rank will be considered.
- Applicants for the Tuition Fee Reduction Preferential Treatment System are deemed to have agreed to the condition that their academic achievements may be published in brochures and on the official website.
- Possession of the required documents for the Tuition Fee Reduction Preferential Treatment System does not guarantee admission. You must still pass the entrance examination to enroll in the course.

## Application Process for Overseas Applications



## Documents for Application

- Application Form
 

The applicant must complete the entire form in Japanese using a computer. (The signature must be handwritten by the applicant.)

  - If there are any irregularities in the applicant's educational background, a letter of explanation issued by the school must be attached.
  - The "Purpose of Study" section must clearly state the reason for studying in Japan and the applicant's plans after graduating from our school.
  - If the applicant has already graduated from high school or university and is currently studying Japanese at a language institute 5 days a week, 20 hours or more, please enter "Student" as the current occupation and provide the name and address of the language school.
- Proof of Graduation
 

Submit the original certificate of graduation (or expected graduation) from the most recent school attended.

  - Applicants who graduated from a university in China must also submit a certificate of degree recognition downloaded from the Ministry of Education's official website.
- 2 photographs
 

Two ID photographs (4×3 cm), taken within the last 6 months, showing the applicant from the chest up with no head covering.

  - If available, please submit both printed and digital versions of the photo.
- Copy of Passport
 

Include a copy of the main photo ID page and all pages showing previous entries into and departures from Japan.
- Certificate of Japanese Language Proficiency
 

At least one of the following is required. (Please contact us if you have results from other tests.)

  - JLPT score report and certificate (N2 or higher)
  - EJU score report (Japanese subject: 200 points or higher)
- Family Register or Equivalent Document
 

Submit a copy of the family register or an original official document listing all family members currently living with the applicant.
- Written Pledge
 

Both the applicant and the financial sponsor must sign and seal the written pledge.

<The following items are required only when applicable>

- Proof of Enrollment
 

If you are currently in your final year of study, please submit a certificate of expected graduation or an official document stating that you are expected to graduate.
- Proof of Employment
 

Submit documents that describe your job responsibilities. If you plan to return to your current job after studying, please indicate this on the application form and provide relevant details.
- Certificate of English Language Proficiency
 

If you have taken an English proficiency test, please submit a certificate showing one of the following minimum scores:

  - TOEIC: 700 or higher
  - IELTS: 5.5 or higher
  - TOEFL iBT: 76 or higher

\*If you have previously attended a school in Japan (e.g., university, Japanese language school), you must submit a certificate of attendance and academic transcripts.  
Please note that applicants with poor attendance or unsatisfactory academic performance may be disqualified from the application process.

### Financial sponsor must submit the following documents:

## In the case that your financial sponsor resides outside Japan

- Document of Financial Sponsorship
 

This form must be completed by the financial sponsor. It may be typed on a computer, but must be signed by the sponsor.

Section 2(1): Please check the appropriate box indicating the method of tuition payment.

Section 2(3): The method of providing living expenses must include the amount the applicant will have upon arrival in Japan, as well as the amount and frequency of financial support (e.g., once a month).
- Certificate of Bank Balance (Most Recent)
 

A recent certificate of the sponsor's bank balance must be submitted.

Depending on your nationality, a photocopy of the bankbook may also be required.

The acceptable issue date of the certificate may vary by semester. Please contact the school for details.
- Proof of Employment
 

Submit a certificate of employment.

If the sponsor is self-employed or a business owner, submit a copy of the corporate registration or equivalent documentation.
- Certificate of Income Tax Payment or Proof of Annual Income (Most Recent)
- Proof of Relationship Between Sponsor and Applicant
 

The financial sponsor must be a relative within the third degree of kinship.

If no such relative is available to act as sponsor, please contact the school in advance and explain the circumstances.

Applicants from the following countries must submit the corresponding official family registration document:

  - China: 户口簿
  - Taiwan: 戶籍
  - Korea: 가족관계증명서

## ■ In the case your financial sponsor resides in Japan.

- 1.Document of Financial Sponsorship  
Must be completed by the financial sponsor in their own handwriting.
- 2.Letter of Guarantee  
Must be completed by the guarantor in their own handwriting.
- 3.Taxation Certificate of Residence Tax  
Must clearly indicate the sponsor's annual income.
- 4.Certificate of Bank Balance
- 5.Proof of Employment  
Company employee: Certificate of employment  
Company director: Certified copy of the company's registration  
Self-employed: Copy of business license
- 6.Resident Record ( 住民票 )  
Must include the names of all household members residing with the financial sponsor.
- 7.Document Proving Relationship Between Applicant and Financial Sponsor  
If the sponsor is a relative, submit a family or residential register.  
As a general rule, the sponsor must be a relative within the third degree of kinship.  
If the sponsor is not a relative, please contact the school in advance for guidance.

## ■ In the case applicants intend to cover their expenses themselves.

- 1.Certificate of Bank Balance  
Must include the applicant's name as the account holder.
- 2.Proof of Employment
- 3.Certificate of Income Tax Payment or Proof of Annual Income (Most Recent)
- 4.Document of Financial Sponsorship  
Complete only the following sections of the form:
  - Section 2(1): Method of tuition payment
  - Section 2(2): Living expenses
  - Section 2(3): Financial details\*Include your full name and handwritten signature.

## ■ In the case applicants intend to cover their expenses with a scholarship.

- 1.Certificate Issued by the Sponsoring Organization  
A certificate that clearly states the scholarship amount and the name of the sponsoring organization.
  - Required if the sponsor is a private company or organization.
- 2.Document Detailing the Sponsoring Organization and Scholarship Policy  
Submit a document that includes both:
  - Detailed information about the sponsoring company or organization
  - The scholarship policy and conditions
- 3.Explanation of Scholarship Award Process  
Submit materials that explain how the applicant was selected to receive the scholarship.
- 4.List of Past Scholarship Recipients (If available)  
A list of students who have received the same scholarship in previous years.

### Notes Regarding the Submission of Documents

- a. All documents must be accompanied by a Japanese translation on a separate sheet of paper.
- b. All submitted documents must be the most recently issued versions.
- c. Documents must be written on official forms that include the name and address of the issuing organization.
- d. If you have a guarantor residing in Japan, the letter of guarantee must be completed by that person and submitted together with your application.
- e. The documents listed above are the minimum requirements. You may be asked to submit additional documents to verify your eligibility for the Certificate of Eligibility.
- f. Make photocopies of both the blank application forms and the completed ones for your records, especially in case of reapplication.
- g. Depending on your nationality and the conditions in your home country, additional documentation may be required. Please contact ECC for further details.
- h. If there are any documents you are unable to submit, please contact ECC in advance.